



City of Vincent
Job Announcement
Public Works
Closing Date: March 9, 2026

The City of Vincent is seeking to fill a part-time hourly position. The Public Works Department coordinates activities regarding maintaining and repairing the City's streets, rights of way, and City properties by performing the following duties.

Duties include but are not limited to:

- Visits and evaluates work sites to determine time needed to complete work, labor need, and expenses for each work order.
- Maintains tools, equipment, and supplies.
- Adheres to City policies regarding all safety regulations.
- Operates various pieces of small and heavy equipment; cuts grass and maintain lawns.
- Supervises all maintenance and janitorial duties.
- Maintain streets and sidewalks.
- Oversees the Vincent Municipal Cemetery.
- Removes and replaces damaged traffic/street signs.
- Maintains equipment.
- Oversees setup/take down of flags and holiday decorations.
- Maintains orderly operations by cleaning shop area and equipment, including vehicles.

Education/Experience

High school diploma or general education degree (GED) plus three years related experience and/or training; or equivalent combination of education and experience in construction, equipment operation, or landscaping.

Starting rate will be based on qualifications and experience. Applicant must satisfactorily pass a background investigation after receiving a conditional offer of employment. General job applications are available at Vincent City Hall or at www.cityofvincental.com. Applications can be mailed to Vincent City Hall at P.O. Box 49, Vincent, AL 35178, faxed to 205-672-7662, email to hthweatt@cityofvincental.com, or delivered in person. Applications must be received by Noon on Monday, March 9, 2026.

The City of Vincent is an equal opportunity employer and is a participant in E-Verify.